

Malad Elementary Handbook



2018 - 2019

**“BE RESPECTFUL,
BE RESPONSIBLE, BE SAFE”**



FORWARD

The policy manual for Oneida School District is posted on the district web site under the School Board Tab: www.oneidaschooldistrict.org

Mission Statement: ***SUCCESS FOR EVERY STUDENT***

Belief Statements (GOALS):

1. Provide a safe, caring environment where students feel secure.
2. Treat students with respect and expect them to respect other students, teachers and property.
3. Provide opportunities to help each child become an effective communicator. An effective communicator is one who can present his/her ideas using appropriate written and oral language and is able to use technology to that end.
4. Teach the district-adopted, standards-based curriculum at each grade level. The top priority for K-3 is to have every child reading on grade level by 3rd grade and then to maintain grade level proficiency through 4th and 5th grades.
5. Keep parents informed and expect their involvement in their child's education. When school and family work together the child benefits.
6. Recognize student achievement and build self-esteem.



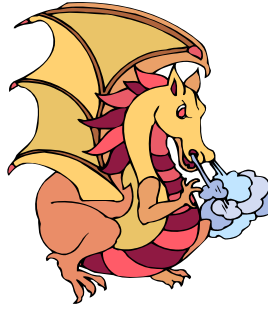
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*District Policies that can be accessed at www.oneidaschooldistrict.org under the School Board tab:

- Annual Notification Inspection and Review of Records
- Internet Use – Terms and conditions
- Weapons In School Policy

*If you don't have access to the internet, please ask for a copy of the policy at the District Office. You can call them at 208-534-6080 and request a hard copy.



**Malad Elementary Staff
2018-2019**

Principal

Sarah McIntyre

Office Manager

Plant Facility Manager – Darrell Tripp

Kindergarten

Jennifer Brown
Nanci Ball

Aides – Trina Grote
Ann Briggs

1st Grade

Apral Ipsen
Tiffany Jones
JaLyn Weeks

2nd Grade

Erin Hawkes
Laurie Richins
Lydia Jones

3rd Grade

Brent Grote
Leisa Lamb
Paula Hannah

4th Grade

Kerry Evans
Angie Ihler
Lindsay Waldron

5th Grade

Jean Schwartz
Cinniman Schwartz
Kallie Blaisdell
Ginny Neal

Librarian – Heather Howe

Title I Teacher

Lois Willie

Title I Math Aides

Cortney Malmstrom
Stacy Dorius

Reading Intervention

Kris Blaisdell

Music – Christine Smith

Special Education

Amanda Skeen

Aides – MaryAnn Daniels

Charlene Rose
Desiree Colgrove
Laurie Wright
Christie Oja
Julie Kendall
Myrna Stephenson
Mary Knight Johnson

Speech – Shayna Waldron

Lillian Asay – Aide

Reading Intervention Aides

Janet Hoskins
Julie Brock

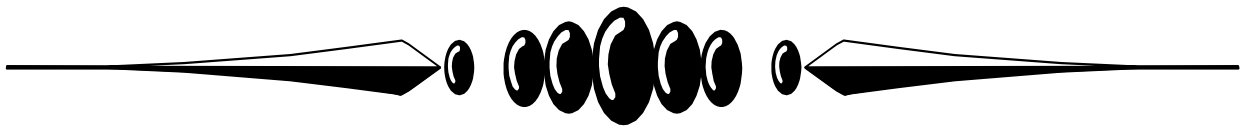
Computer Aide

Brook Williams

PTO President – Cecilia Hess

VP President – Laura deJong

Lunch Recess - Becky Cox &
Cindy Watkins



SCHOOL RULES

The school views the orderly conduct of its pupils as an essential prerequisite for successful education. It is the goal of the school to help the individual pupil progress toward developing into an adult who possesses mature concepts of good citizenship and who assumes responsibility for his own actions. This can only be accomplished when a proportionate share of the responsibility is assumed by the pupils, parents and the school.

The principal, teachers and other paid personnel are directly responsible for adequate control of pupils under the supervision of the school. Their responsibility shall extend to enforcement of general school rules and appropriate campus behavior, as well as proper conduct in the classroom. Students are expected to conduct themselves in an orderly manner at school and at all school functions on and off campus. The following acts will be considered in violation of school rules and constitute cause for disciplinary action.

- * Willful disobedience of any proper request of school personnel.
- * Profanity, vulgarity or swearing.
- * Defiance of school authority.
- * Use or possession of tobacco, alcohol, illegal drugs or legal drugs if not under parents' supervision.
- * Vandalizing school or personal property.
- * Fighting - any attempt to cause physical injury to another student.
- * Truancy
- * Molestation
- * Possession of dangerous objects such as peashooters, elastics, knives, etc.
- * Unsatisfactory appearance or mode of dress.
- * Infringement on rights of fellow students.(ex. bullying or meanness!)
- * Intimidation or threats of fellow students or threats against school personnel.
- * Extortion
- * Leaving the school grounds without permission of teachers or principal during school time.
- * Bringing gum, candy or toys without permission of teacher.
- * Bringing animals without permission of the teacher.
- * Unsportsmanlike conduct.
- * Running inside of the school building unless in supervised game.
- * Dishonesty in any form, stealing, cheating, forgery, lies, etc.
- * Unnecessary roughness, harassment, name calling or other forms of discourteousness toward other pupils or adults.
- * Throwing of objects inside the school or on playground other than balls in approved areas.

- * Riding bicycles, scooters or skateboards on playground during school hours. Roller skates or roller blades are not allowed on the playground during school hours unless classroom teachers/principal have organized skating for P.E.

At all times students are expected to sit properly and quietly in their seats or in a designated learning area and attempt to participate cheerfully in all class activities. (A note is required if a child is unable to participate). Students are responsible for assigned work and may be required to spend some recess time, before school or after school to complete assignments. Parents will be called if students are kept after school.

Parents shall be held responsible for cooperating with school authorities and seeing that their children are diligent in study, attendance, and achievement. Parents are expected to participate in conferences regarding the achievement and behavior of their children. Parents shall be held responsible for the willful misbehavior of their children and damage to school property.

The vast majority of offenses are minor in nature and can be handled within the school. The teachers and principal are expected to dispense fair and consistent discipline as these day-to-day problems arise, parents may be notified and appraised of the action taken as outlined in school and district policy.

When a student has been referred to the office for disciplinary action, on the first offense he will discuss the problem with the principal. On the second offense, the student's parents may be contacted and/or a detention note may be sent home. On the third offense, the student may be suspended from school for at least one day and until parents, student and principal meet and resolve the problem. If bullying is involved law enforcement may be called at the discretion of the principal. Student may be suspended on a first time offense if the offense is serious. Noon hour detention may be assigned to students who use inappropriate language, are disobedient to school personnel, vandalize the school or fight with other students. Detention activities may include schoolwork and/or service.

IDAHO LAW: Kindergarten

Kindergarten enrollment cut-off day is September 1st in Idaho. A child may be enrolled in kindergarten only if he/she turns 5 on or before September 1st.

VISITING FRIENDS

It is not appropriate to bring visiting friends or relatives who are not enrolled in Oneida County Schools to school.



DRESS AND APPEARANCE CODE

The School Board believes that proper etiquette, social customs and good grooming are a definite part of the educational process. To this end, it is suggested that students wear to school or school functions neat, clean, appropriate clothing that meets the standards of this educational environment. Any extreme in clothing, hair, cosmetics, jewelry or appearance that may disrupt the normal operations of the school will not be acceptable.

It is not the intention of these guidelines to usurp the authority of parents for determining what is appropriate dress and grooming for their children in accordance with the age and grade of those youngsters. The school will work with parents in encouraging our young people to assume this responsibility and to execute it sensibly as they mature. The purpose of the home and school working together should be to help students accept and cooperate with the guidelines suggested. In view of this statement, the following rules will be in effect in all schools.

Boys' and girls' hair will be clean, neat and well-groomed. Hair styles will not, in the opinion of the administration, cause a health or safety hazard or cause a disruption of the educational process. Mohawks are not acceptable. Any hair color such as red, blue or green that is not a natural hair color will not be accepted. Bleached hair is considered acceptable. Face paint will not be allowed except on Halloween. **Temporary** hair color is also acceptable on Halloween.

Girls are expected to wear clothing and clothing accessories and undergarments in keeping with their gender. Girls may wear slacks or jeans, and must wear shoes. No half-length or bare-midriff shirts/blouses will be worn. Shirts/blouses must cover the stomach when the child's arm is raised. Knee-length shorts, pants or culottes may be worn to school and school activities. **Tank tops** will not be worn to school or a school activity. A sleeveless blouse is permitted.

Boys are expected to wear clothing and clothing accessories and undergarments in keeping with their gender. Boys will not wear earrings or any decoration on either or both ears and will wear shoes and shirts. No half-length or bare-midriff shirts will be worn. **Tank tops will not** be worn to school or a school activity. **Knee-length** shorts

may be worn to school or to school activities.

By definition, this policy requires a dressed-up style of shorts, pants or culottes.

- * No PE or swimming styles will be worn at school.
- * No bike shorts will be worn at school.
- * No tights will be worn without other dress or pants worn over them.
- * No spandex will be worn at school without other dress or pants worn over the spandex.
- * No cut-offs that are frayed or made to look dressed down.
- * No cut-off sweats.

Students are not to wear T-shirts with either pictures, logos, phrases, letters or words printed on them that are obscene or disruptive in the judgment of the school administration. This will include, but not be limited to, nude/semi-nude figures, pictures or logos of alcoholic beverages, obscene gestures or words, or pictures that depict prohibited substances and figures of sexually suggestive postures. Students will not wear tattoos of this same nature.

Students are not to wear hats of any kind within the school building unless approved by the administration for special occasions. Hats should be interpreted as any covering on the head and will include caps, visors, scarves and similar hat-like apparel. Hats may be worn to school activities.

Students in the Malad Schools will be continually watched to see how they adhere to the spirit of this policy. Future decisions on the dress code will be made based on the cooperation or lack of cooperation of the students. This applies to all parts of the dress code. **Basically, we are looking for dress that does not interfere with or disrupt the classroom atmosphere.**

GRIEVANCE PROCEDURE FOR ELEMENTARY STUDENTS

The elementary principal will handle all problems concerning school standards of elementary students. All faculty members are to assist in seeing that students conform to the district's school standards.

Following are a few guidelines which will be used in interpreting hair, conduct and dress code. It is understood that these items are not all inclusive, but will serve as a basic guide. The administration, school board, parent advisory committee, high school student body officers, and teacher representatives developed this policy.

1. This policy is for the benefit of all students and is being initiated on a trial basis, and will be periodically reviewed to see if it is being abused.
2. No student will be allowed to wear fringed, bleached or grubby pants to school.
3. No tank tops, halter tops.
4. All extremes in style will violate the intent of this policy.

IMPORTANT NOTICE TO PARENTS CONCERNING STUDENT INJURIES

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing up process our children go through.

Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school. **The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school.** This is the responsibility of the parents or legal guardians. The district carries only legal liability insurance.

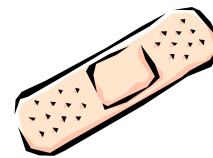
The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are handed out at the beginning of the school year and are available at the school office.

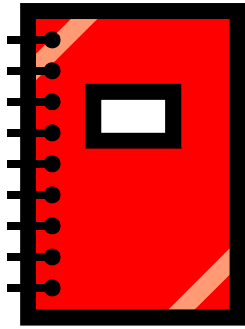
Parents, please be prepared to pay for your child's possible medical expenses.

MEDICATION POLICY

District policy on medication has been formulated to protect you, your child and the staff. This policy requires that medications which are to be administered at school meet the following guidelines. **Medications must be given at home if at all possible.**

1. Medication must come in the original container or approved pill box.
2. Medication must be current and the written request for the school staff to administer it must be renewed each school year.
3. All prescription medications given at school require both the **parent** and **physician** signed consent. Non-prescription medications given for a temporary time require signed parent consent.
4. A log of the medication given at school will be kept current by the person giving the medication.
5. Medications will be stored at school in a safe place.
6. In case of a change of medication or dosage, the parent is responsible for obtaining a **written** order from the physician and sending it to school.
7. Medication must be picked up at the end of the regular school year, or the end of extended school year if student is attending, or it will be discarded.





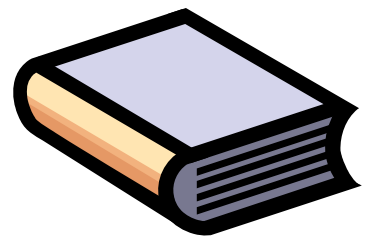
HOMEWORK

Homework will be given as the teacher feels it is needed. At every level we strongly encourage parents to work with their children on appropriate reading material, spelling words and math facts. Regular parental help in these basic skills can provide much of individual help pupils need in their studies.



COMPUTER LAB USE

All students will have opportunities to use the lab on a regular basis. However, any misuse of the equipment will result in loss of computer privileges. This includes no internet access unless an adult is present.



LIBRARY USE

All pupils will be given opportunities to use library materials and borrow books from the library. Generally, the books are leased for a two-week period. If a student fails to abide by the library policies, his/her right to use these facilities will be restricted. A 5-cent per day late fee will be charged for over-due books. If books are damaged or lost, the student will be responsible to cover the cost of replacing the book plus \$3.00 to cover bar code and shipping fees.



ATTENDANCE POLICY

By State Law parents have the responsibility to send their children to school and public schools are charged with the responsibility to enforce attendance policies and maintain records of attendance.

The Board of School Trustees requires that students enrolled in an ONEIDA SCHOOL DISTRICT #351 school must attend school regularly. When a student is absent, the educational experiences lost during that absence are not replaceable. The interaction and learning experienced in the classroom cannot be made up at home, or while traveling. It is the expectation of the school that parents will become active partners with the school to address and correct poor attendance by their children. It is the policy of Malad Elementary School to:

- Encourage maximum attendance on the part of students.
- Require absent students to explain their absences. Students will be allowed up to four (4) absences per trimester. On the fourth absence, the attendance committee will meet to determine whether credit will be retained and whether a referral to attendance court will be made. Reasons for absences as well as whether or not missed work has been done will factor into the final decision. **The attendance committee will consist of the principal, and two teachers.**
- Students may not miss more than 10%, 15 days total, of the school year.

Absences – Attendance is taken in each class period each day. If a student is more than 15 minutes late for any class, the student will be marked absent from that class. The following cases do not count toward attendance enforcement and loss of credit:

- A student is on suspension.
- A student is participating in a school activity.

Absence Notes – Students may return to school after an approved absence **ONLY** with a written note. After a second day in school without a note, the absence will be counted as truancy. Absences due to medical/dental treatment and/or convalescence must have an original doctor's note. Days missed because of illness not requiring doctor's treatment must be verified with a parent/guardian note. Days missed because of court must be verified with original court documentation. Students must take absence notes to the principal's/attendance office before they will be admitted to classes. Absence notes must contain the following:

- Full name of the student and student grade.
- Date(s) of illness
- Specific illness (i.e. flu, cold)
- Full name of the parent (printed and signed)
- Telephone number of parent

Communication to Parents of Student Attendance Record – Written notices of the

attendance record will be sent to the recorded residence of the student. These notices will be sent after the third absence each term.

Each time a pupil is absent, the parent/guardian is responsible for contacting the school prior to 8:00 a.m. of the day the student is absent letting the school know that student will not be in attendance. It is the responsibility of the student to obtain and complete make-up work for the time of his/her absence.

Because school funding depends on student attendance, we strongly encourage parents to plan vacations and doctor appointments when possible, on days we are not in session.

OFFICE CHECK IN/OUT

- * Students leaving school during the school day must be checked out in the office by an adult. If student is returning they need to check in at the office.
- * All visitors to the school must check in at the office. The exception would be when the general public is invited to school programs, etc.

PLEASE SCHEDULE FAMILY VACATIONS AND DENTIST/DOCTOR APPOINTMENTS DURING THE SCHOOL SCHEDULED VACATIONS.



Music Programs Policy

Purpose: Every student has one opportunity each school year to be a part of a great musical, learning experience by participating in one of the programs listed below. In order for each program to be a success, we need a commitment from all students and parents/guardians for the performers to attend each performance.

Veterans' Program Dates - 4th Grade

Wednesday, Nov. 7, 2018 at 10:00 a.m.

Wednesday, Nov. 7, 2018 at 1:00 p.m.

Wednesday, Nov. 7, 2018 at 7:00 p.m.

Thursday, Nov. 8, 2018 at 9:00 a.m.

Thursday, Nov. 8, 2018 at 1:00 p.m.

Monday, Nov. 12, 2018 at 10:00 a.m. (Pocatello Veteran's Home)

Christmas Program Dates - 5th, 3rd, 1st Grades

Monday, Dec. 10, 2018 at 1:00 p.m. for the school.

Tuesday, Dec. 11, 2018 at 1:00 p.m. public

Tuesday, Dec. 11, 2018 at 7:00 p.m. public

Spring Program Dates - 2nd and Kindergarten

Wednesday, Mar. 20, 2019 at 1:30 p.m.

Wednesday, Mar. 20, 2019 at 7:00 p.m.

Thursday, Mar. 21, 2019 at 10:00 a.m.

Policy: Every student is required to attend ALL performances in order to participate in the after program festivities. If your child is unable to attend one of the performances, they must turn into Mrs. Smith the note below with all the signatures required at least one week before the performance. Emergency situations will be evaluated individually by the teachers and administrator.

My student, _____, (name) in _____ class needs to be dismissed from the _____ (program) for the following reason

Parent's Signature: _____

Teacher's Signature: _____

Music Teacher's Signature: _____

Principal's Signature: _____



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BIRTHDAY AND HOLIDAY TREATS

Students often like to bring treats for classmates on their birthday or for holiday parties. **These treats must be store-bought and wrapped.**



PERSONAL ELECTRONIC EQUIPMENT

Cell Phones and other Personal Electronic Equipment must be turned off and turned in to the teacher during the school day. Exceptions will be cleared by the Principal.

IPad/Chrome Book Acceptable Use Policy- One on One Technology Use

Background:

Our vision is to enhance learning through the integration of technology, which will enable our students to become life-long 21st century learners. With this vision, teachers will design curricula that prepare students to meet the demands of the future. To further augment technology integration, Malad Elementary has chosen to employ iPads/Chrome Books as a personal learning tool for students. The iPad was selected because of its portability, user-friendliness, touch-technology, wide range support for apps, and low system maintenance. The Chrome Book Program will be in effect in grades 3, 4, and 5 classes. Students may be issued a device to use daily in the classroom. Classes in primary grades (K-2) may get to use iPads for center-type activities.

General Guidelines:

The device issued is only for school use and cannot be taken home. All apps will be provided and managed by the school. Students should have absolutely no expectation of privacy when using the iPad/Chrome Book. Any and all activity performed on the iPad/Chrome Book can and will be monitored. Violation of the rules is subject to consequences stated on this policy as well the Network and Internet Use Policy.

IPad/Chrome Book Use

Acceptable Use:

iPads/Chrome Books are to be used for educational purposes.

Internet browsing is allowed as directed by the teacher.

Students are responsible for the general care of the iPad/Chrome Book.

Unacceptable Use:

Altering default iPad/Chrome Book settings

Installing apps without teacher permission

Playing games and using apps on the iPads/Chrome Books not authorized by the teacher

Not doing classwork on the iPads/Chrome Books as directed by the teacher

Browsing internet pages not authorized by the teacher

Putting stickers or other effects on iPads/Chrome Books case to personalize it

Sending email messages not authorized by the teacher

Using internet resources to plagiarize work

Violating policies stated in using the school's Network and Internet resources

Taking pictures, videos, and /or audio recordings of classmates and teachers without permission

Possible Consequences:

Forfeiture of iPads/Chrome Books use in the classroom

Disciplinary actions including issuance of conduct slips, detention, suspension, or expulsion

iPads/Chrome Books Care

iPads/Chrome Books should be in its protective case at all times.

Nothing heavy may be placed on the iPad.

Light pressure should be applied when touching or tapping the screen.

Care should be taken to avoid dropping the iPad.

iPads/Chrome Books should be returned to the cart as instructed by the teacher.

Clean the screen using microfiber cloth

Hands should be clean when using the iPad

Equipment:

Each student is issued the following equipment and is expected to return all equipment in good condition. Parents/Guardians will be held financially responsible for any damages or loss of equipment, whether accidental or purposeful.

1 iPad Air

1 iPad case

Or Chromebook

Preloaded apps (see classroom website)

Note: Students may bring optional accessories (at own expense) as an added tool to enhance iPad use: stylus, cleaning cloth, iPad compatible keyboard

iPads/Chrome Books Content Management:

The school is responsible for managing iPad content including standard settings and apps. Any alteration to the settings by a student is in violation of the rules; therefore, the student will be subject to disciplinary actions and consequences.



BUS RULES

Rules of conduct on buses shall be established in the interest of safety for all bus riders, and all pupils riding buses shall adhere to these rules.

Responsibility

The driver is in full charge of the bus and pupils. The pupils must obey the driver promptly and willingly.

Permission to Leave

Generally, no pupil shall be permitted to leave the bus except at his or her regular stop. Parents who wish their child dropped at another location must provide a note from the parent/guardian to the school and bus driver.

Forfeit of Privileges

Riding a school bus is a privilege extended to Oneida County School

District students by the Oneida Board of Education to serve student needs for transportation - from home to school and home again. A further extension of this privilege is made for school activities and field trips. Students who fail to comply in a satisfactory manner with these minimum regulations may forfeit their privilege for whatever period of time is judged necessary.

Bus Lane

There is to be no traffic in the bus lane between the old high school and elementary. Students should be dropped off using the designated drop off area south of the main doors.

State Testing Calendar 2018-2019

The following are state mandated tests which will be given to all Malad/Stone Elementary Students.

<u>Test</u>	<u>Grades</u>	<u>Dates</u>	<u>Comments</u>
Idaho Reading Indicator	K, 1 st , 2 nd , 3 rd	Aug. 20– Sept.28 Apr. 2 – May 2	This test is given one on one. Scores: “1”= Intensive; “2” = Strategic; “3” = Benchmark. Students scoring “1” or low “2” are to be involved in a 40 hour reading intervention which will be offered during the school year. The goal is to have all students reading at or above grade level.
Smarter Balanced Assessment Consortium/5 th grade Science ISAT	3 rd , 4 th , 5 th	April 1 – May 17	This computerized test which measures academic progress will be used to monitor student achievement over time. The test is based on state standards. Initially tests will be given in reading, language usage and math. See cut-off scores on next page.

In addition to the state mandated tests listed above, Malad and Stone Elementary students will take Fluency Monitors, and benchmarking tests (ex. Aimsweb Plus) periodically to help teachers and parents monitor student growth and make necessary adjustments in curriculum.

Malad Elementary students will also participate in Fast Math which will provide practice for mastering the math facts.



SCHOOL LUNCHESES/BREAKFAST

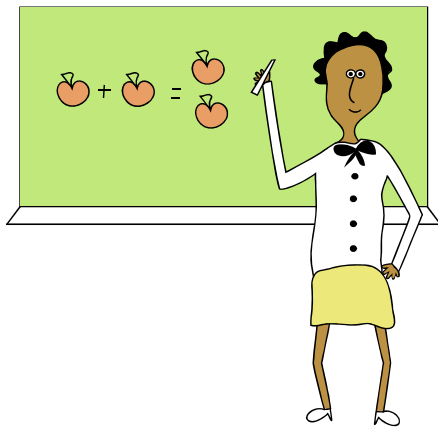
All students will have the opportunity to participate in the lunch/breakfast program provided they follow these rules:

1. Pay for meals in advance. Lunch is **\$2.20 (This is a state imposed increase)**. Breakfast is \$1.60. Reduced fees are: lunch - \$0.40 & Breakfast - \$.30. Lunch and Breakfast is paid for in the office.
2. Use good table manners and orderly behavior in the lunchroom.
3. Be polite and courteous to all lunchroom workers.
4. Finish eating before leaving lunchroom.
5. Do not bring pop to drink with hot lunch.
6. Do not share food or remove food from other trays.

When a student's lunch balance falls in the negative an email will be sent to parents, notifying them of the charge. If the charge gets to be -\$10.00 or more the student will be issued a "ticket" that will allow them to only have a sack lunch with a peanut butter/jelly sandwich and a milk. This will take place until the charges are paid.

Students who bring cold lunches are welcome to eat their lunches in the cafeteria, provided they cooperate with lunch personnel and follow the rules. Microwaves or ovens are not available for use with lunches brought from home.

Milk will be sold for \$0.25. **Adult lunches are \$3.80 and Breakfast is \$2.80.**



Malad Elementary is a Schoolwide Title I School. The following information applies:

Federal law requires that each school district receiving Title 1 funds notify parents of each student attending any school receiving these funds that information regarding the professional qualifications of their child’s classroom teacher(s) may be requested.

As a parent of a student attending a school receiving federal program funds, you have the right to know:

- Is my child’s teacher licensed to teach the grades and subject(s) assigned?
- Is my child’s teacher teaching with a provisional license, meaning the state has waived requirements for my child’s teacher?
- What is the college major of my child’s teacher?
- What degree or degrees does my child’s teacher hold?
- If there are instructional aides working with my child, what are their qualifications?
- If my child is or will be taught for four or more consecutive weeks this year by a teacher who is not highly qualified, will I be notified in a timely manner?



To request the state qualifications for your child's teacher or instructional aide, please contact Sarah McIntyre, Principal, Malad Elementary School at 208-497-5220.

If you would like more information about Malad Elementary School, please feel free to call Sarah McIntyre, Principal, at 208-497-5220.

Every teacher at Malad Elementary School is licensed to teach the grades and subjects assigned.

Malad Elementary Home and School Compact

Student: It is important that I do my best. I know my parents and teachers want to help me, but I am the one who has to do the work. So, I will:

- Believe that I can and will learn.
- Be responsible for my behavior.
- Give work and school papers to my parent/caregiver.
- Pay attention and ask for help when needed.
- Complete class work on time and to the best of my ability.

Parent/Caregiver: I want my child to succeed. I will encourage him/her by doing the following:

- Encourage positive attitudes about school.
- Support the discipline policy and school policies.
- Make sure my child attends school regularly.
- Encourage my child to get enough sleep and to eat nutritious meals.
- Establish with my child a place and time to study and a daily reading time.

Teacher: I understand the importance of the school experience to every student and my position as a teacher and a role model. I agree to:

- Be aware of your child's needs.
- Communicate with you about your child's progress frequently.

- Teach basic concepts and skills to your child to meet state student achievement standards.
- Motivate and encourage your child to practice academics at home.
- Hold parent/teacher conferences at least annually.
- Deliver high quality curriculum and instruction.
- Provide suggestions for home to enhance literacy.

MALAD ELEMENTARY SCHOOL

Parent Involvement Plan

Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities. School personnel will ensure the following:

1. that parents play an integral role in assisting their child's learning;
2. that parents are encouraged to be actively involved in their child's education at school;
3. that parents are full partners in their child's education and are included, in decision-making and on advisory committees as appropriate to assist in the education of their child;
4. that parents are involved in identifying barriers to greater participation by parents in parent involvement activities.

Purpose: The purpose of parent involvement is to increase each parent's capacity to help their child(ren) be successful in school.

To facilitate meaningful parent involvement in our school we will:

1. **Develop a Parent Advisory Committee:** School personnel will establish a Parent Advisory Committee to assist in the review of the Parent/School Compact, Parent Involvement Plan, and use of parent involvement funds and in the annual review and evaluation of the school Title I program as well as school improvement plans. School personnel will solicit parents to serve on the Parent Involvement Committee at the beginning of each school year. Any parent of a student enrolled in this school is eligible to serve on this Committee. From a list of parents willing to serve on the Committee, school personnel will establish a group of parents who will serve throughout the school year. Every effort will be made to ensure that all parents are aware of the efforts of this Committee and to solicit input from all parents concerning these efforts. The Parent Advisory Committee (or any parent) may request opportunities for regular meetings to provide suggestions and to participate in decisions related to the education of their

children, and school personnel will respond to any such suggestions as soon as practicably possible.

2. **Annually review our Parent Involvement Plan:** School personnel will, with consultation and input from parents, annually review and, when necessary, revise this Parent Involvement Plan. The plan will outline how school personnel will work with their parents throughout the school year. A meeting will be held within the first month of school to review and update this Plan. This Plan will clearly establish when and how parents will be involved in all aspects of the Title I program.

3. **Annually review our Parent /School Compact:** School personnel will, with consultation and input from parents, annually review the Parent/School Compact. The Compact will list the responsibilities of the student, parent/caregiver, classroom teacher, and school administrator. All parents will be provided copies of the Parent/School Compact at the start of each school year and will be provided opportunities for input to this document throughout the year. A meeting will be held in the spring of each year to provide parents an opportunity to review and possibly revise the current Parent/School Compact. Parent input on the Parent/School Compact will be solicited throughout the school year and used during the spring meeting in the possible revision of this document.

4. **Facilitate regular, meaningful two-way communication:** School personnel will hold an annual meeting for parents to explain Title I and what it means to them as parents and to their student and to explain the right of parents to be involved in the school and in their child(ren)'s education. This meeting will be held during Back to School Night, which is scheduled early in the fall. School personnel will also offer this information at other meetings held at flexible and convenient times for parents. School personnel will provide parents a description and explanation of the curriculum, student progress measures, the proficiency levels students are expected to meet, how to monitor a child's progress, and how to work with educators to improve student achievement. School personnel will ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a timely manner and in a format and, to the extent practicable, in a language the parents can understand. Reasonable alternate formats will be provided as requested.

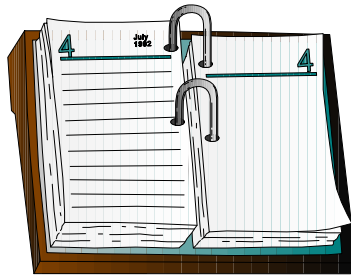
5. **Build the capacity of parents to support their child(ren)'s learning:** School personnel will provide materials and training to help parents work with their children to improve their children's achievement. A family math night and a family reading night will be scheduled during the school year. Homework assistance and other aid from the classroom teacher will be provided.

6. **Coordinate and integrate the school's parent involvement programs with early childhood programs in the community and in the school:** To the extent feasible and appropriate, the Title I consulting teacher and Special Education teacher will work with the preschool program and Head Start to conduct activities that encourage and support parents to more fully participate in the education of their children. The Head Start Staff will meet in February with parents to facilitate the smooth transition of children going into kindergarten.

7. **Build the capacity of school staff to work with parents:** School personnel will work with Oneida School District Title I and LEP programs to train and education staff in how to reach out to, communicate with, and work with parents as equal partners and to build ties between the parent and the school.

Revised: April 2018 - Lois Willie, Sarah McIntyre, Cecilia Hess, Laura deJong, Caleen Pickett, Annie Brower, Lacey Clark.





SCHOOL CALENDAR

2018-2019

First Day of School	Aug.20
Back to School Night – 7:00 pm	Aug. 22
Labor Day(No School).....	Sept. 3
Picture Day	Sept. 5
Halloween Carnival.....	Oct ?
Halloween Parade – 12:45pm	Oct 31
Veteran’s Program – Evening Performance, 7:00...	Nov. 7
Veteran’s Program – 9:00am & 1:00pm	Nov. 8
End of Term 1.....	Nov. 8
PTC and Term 1 Report Cards: 4:30 – 8:30 pm ...	Nov. 15
Thanksgiving Vacation	Nov. 21 & 22
Christmas Program – 1:00 & 7:00 pm	Dec. 11
Christmas Vacation	Dec. 24 – Jan. 1
School Resumes.....	Jan. 2, 2019
End of Term 2.....	Feb. 14
PTC & Term 2 R. Cards: 4:30 – 8:30 pm	Feb. 21
Spring Program – 7:00 pm	March 20
Grandparents’ Day	March 21
Spring Vacation.....	March 25 – March 28
Last Day of School & Term 3 Report Cards.....	May 23