

ELIZABETH KENT

**PUBLIC RELATIONS COORDINATOR
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**ONEIDA SCHOOL DISTRICT #351
195 S. 300 E.
Malad, ID 83252**

August 25, 2020

Re: Zoom Update

Dear Parents of all Schools in Oneida School District #351 (MES, MMS, MHS, SES, IHLA, & TechTrep),

We know many of you have been receiving an error when trying to connect to Zoom. The error says to contact your IT department for an update. Unfortunately, Zoom is not updating on its own, and there is nothing our IT department can do about that on your devices. The following letter will contain the information you need to update Zoom on your own on your devices. These steps are the best solution to the current problem you have been experiencing with Zoom. Please follow the steps below to make sure your program is up to date.

1. Go to www.ninite.com
2. Find “Messaging”
3. Click on the checkbox next to Zoom
4. Scroll to the Bottom of the Page
5. Click on the blue box that says, “Get Your Ninite.”
6. Follow the Steps for Installation

Attached is a step by step guide with screenshots, to help aide in you updating your Zoom software.

Sincerely,

Elizabeth Kent
Public Relations Coordinator
Oneida School District #351