

Oneida School District NO. 351

25 E. 50 S. Suite A, Malad City, Idaho

November 21, 2017
MEETING MINUTES

WORK SESSION

Present: Kirk Willie, Brandon Ward, Tresie Carter, R. Brent Evanson
Others Present: Rich Moore, Valorie Ward

Work Session began at 5:15 pm.

Financial Audit Results – Dr. Moore shared with the board our results from the Financial Audit. He went over the Audit Summary. The auditors and Mr. Mendanhall, are very pleased with Brandi Warren’s attention to detail.

Virtual School Funding - Dr. Moore shared with the group the virtual school funding breakdown.

Pay to Play – Dr. Moore opened up the discussion on pay to play. Does Gate money go back to the programs? Terry Davis wanted the board to know that he is a Middle School Coach. He thought his coach’s pay was supposed to go directly back into the program for equipment for the children. He heard that his money went to Kelly Davis, instead of back into the program. He also bought \$700 worth of equipment and he did not receive a reimbursement check like he thought he would. Dr. Moore said he would like to make it right. If Terry can bring in any receipts for the equipment he purchased. They will get him a check for reimbursement. He will also talk to Mr. Vaughan and make sure that his money is put back into the program. Terry did mention that Mr. Vaughan has been buying more equipment for the students, but there is a huge need for someone to go through the equipment that we do have. Fans of football – They created a place to donate money, so they know exactly where the money is being spent, not school affiliated.

The school district receives about \$35,000 to \$40,000 from pay to play. The school district contributes about \$85,000 to the program to pay for transportation expenses associated with athletics. The state does not refund any money on transportation that is non-educational activity. The state says \$2.76 a mile is what it costs to run a bus.

There was some concern voiced about the excessive spending going on at the high school with athletics. Also, concern about the gate money, and not charging to get into games last year. How did we cover the money that was lost because of that? It was decided that we need to hold another work session and discuss *Pay to Play* again.

Policy 3305 – Drug Policy – This needs to be in place by spring sports. Will discuss more next month.

EXECUTIVE SESSION

Present: Kirk Willie, Brandon Ward, Tresie Carter, R. Brent Evanson
Others Present: Rich Moore, Valorie Ward

Mr. Ward moved to enter executive session at 6:06 p.m. pursuant to 74-206 (1)(a)(b), Mr. Evanson seconded, roll call vote, Yes- Mrs. Carter, Yes – Mr. Evanson, Yes – Mr. Ward, Yes – Mr. Willie - Jared Simpson not present at roll call. Jared came to the meeting at 6:17 pm.

“Personnel Matters Discussed”

Executive session closed and regular session called to order by Mr. Willie at 6:45 p.m.

REGULAR MEETING

Members Present: Kirk Willie, Brandon Ward, Jared Simpson, Tresie Carter, R. Brent Evanson
Others: Rich Moore, Valorie Ward

Public Representation: 32
Prayer: Dr. Rich Moore
Pledge: Jared Simpson

CONSENT AGENDA

- a. Minutes from previous meeting – October 17,2017
- b. November Payables
- c. Retire/Rehire – Lois Willie
- d. Approve Personnel – New Hires

*Personnel***STAFF**

Cecilia Hess – Substitute Teacher

Julie Kendell – Special Education Aide

Linda Sullivan – Secretary for IHLA

Byron Bott – MMS 7th Grade Boys Basketball Coach

Clint Bastian – MMS 8th Grade Boys Basketball Coach

Mr. Ward made a motion to approve the consent agenda, Mr. Simpson seconded, passed 5-0.

RECOGNITION/CELEBRATION/REQUESTS

Recognize Employee of the Month – Dr. Moore invited Lois Willie and Mr. Hannah up. We would like to recognize Lois Willie as our Employee of the Month for November and also recognize her for receiving Library Trustee of the year. He shared part of the letter from Kathy Kent, the library director. He asked, Lois to share a little bit about what she does and how she received this trustee of the year award. Lois has served on the library board for over 20 years. Mr. Hannah praised all the things that Lois does for our district. Dr. Moore shared his letter. He thanked Lois for being such a wonderful asset to Oneida School District. We are fortunate to have Mrs. Willie as our Title One intervention specialist in our district.

MHS Club Request – Drew Neiffenegger and Mr. Sands presented to the board a request for a club at the high school. Drew shared a powerpoint presentation on why he wanted to create the club, where and when the club would meet, and who would be a part of the club. He had a sign-up list of 12 students, Mr. Sands said he would be the advisor, the students would meet on Tuesday and Wednesday after school. They would not have any costs associated with the club. They have all the supplies that they would need. Mr. Ward read the policy concerning a club. He asked Mr. Corbett if he was interested and supportive of having this club in his building. Mr. Corbett, thought it was a great idea. Mrs. Robbins agreed that a club would be beneficial for students. There is a lot of research showing that a student does better when they feel like they belong to a group or club in high school. This club would benefit a certain group of kids that are not involved in other activities/or clubs. We will bring this as an information item next month, and an action item in January.

PATRON INPUT

Ray Davis – Requesting permission to place a satellite at Stone Elementary for the County Fire Department.

Discussion: It is not a satellite, but a satellite building 22 x 30. Your school is exactly 12 miles from the current building in Holbrook. It would be on the north east side of the property. He shared pictures of where the building would be located. It would house two brush fire trucks. Mrs. Carter also shared that although there is an ambulance and a fire truck in Snowville, they are not allowed to cross state lines. This will come as an information item next month. Mr. Willie wanted to thank Mr. Davis for the truck to use as a plow this winter.

DISCUSSION ITEMS

Policy 3305 – Drug Policy – The policy is currently in place. I made some additions in red. I know that administration both Michael and Jeremy would like to move this direction as quickly as possible. I believe we have the funding in place for the inexpensive kits, but maybe not the funding for the lab costs. I would like input from the board and move forward and make this an action. Dr. Moore doesn't think they need to come to the board every year, but only come to the board if they are changing their plan of action. Dr. Moore added one item to purpose, which was social. They added a definition of reasonable suspicion. Random testing changed wording, and took out timeline. Random testing not a lottery, but use a random number generator app. Changes to the offenses – and consequences – 1st Offense not able to compete for 3 competitive weeks. If a student is honest, or they come forth with a confession it will only be two weeks of not being able to compete. 2nd –Offense 6 weeks or 5 competitive weeks if honest. 3rd Offense – 8 weeks or 7 if honest.

In our policy we are zero tolerance of drugs and alcohol. We need to be harsher on our students, in order to deter them. We just created this policy last year and we haven't even enforced it yet. We are still struggling with this in our school district. Mr. Corbett feels it needs to be a little stricter, but not an entire season.

The board would like to re-work the policy, will bring it back as a discussion item next month. The board liked most of the changes, just work on the consequences.

Financial Audit –Dr. Moore shared the audit finding page with the board. He explained why we had such a large carryover balance. We had a Medicaid bill of \$110,000 last year. This year, it is larger due to the plant levy – holding back to accomplish some large projects this spring, one less faculty member, virtual school did contribute a little to that carryover.

Federal Programs Audit –Mrs. Sorensen – shared with the board that our federal audit went great. We had no findings. This was Mr. Vaughan's first year as a title 1 school. There were several people that worked really hard to get us ready for the federal audit. Dr. Moore shared what the auditor said, "This was the first time in 10 years that the auditor could not find any findings in a school district of this size." He was extremely complimentary of our school district and administration. The board praised

everyone and their hard work. Mr. Vaughan wanted to praise all the efforts and hard work of his staff, they really stepped up and did everything that was asked.

Speech Therapist Options – Mrs. Sorensen shared with the board what we have been trying to do to save the district money. This came about when there was some concern with the TDD Therapy bill in the payables. We have hired an aide to help with Shayna's paperwork, she also writes the IEP's and sets up the appointments. However, there are still some concerns. We are working on hiring a paraprofessional that will be working more closely with the speech therapist. The paraprofessional will meet with the students in between when they meet with the Speech Therapist, so the students will get more time receiving services. We also hope that the parents will get some assignments to work on at home. We hope that this additional time spent with the students, will allow the students to progress enough that they can eventually exit the program. We are going to continue looking at other options to save some money. We are doing interviews on Monday, for a paraprofessional that will be speech therapy only. We will be investing in training. The pay will be around \$9 to \$11 an hour. Concern from a board member who has a student in speech therapy. She is wonderful, please don't take her away. The district agreed that the Speech Therapist is invaluable, we are just looking at more cost effective ways to allow the students to receive more time getting the services that they need.

Malad Elementary School Bond – We had an open committee meeting on Tuesday, November 14th, 2017, at the School District Board Room at 5:15 pm. The meeting focused on next steps for each of our building options groups. Our next meeting will be on December 7th, 2017 at OSD Board Room at 5:15 pm. We will be focusing on a timeline and location, location, location. We need more members, more ranchers. Mr. Simpson, thinks we need to personally invite them to the meeting. Mr. Simpson will get with Dr. Moore and give him specific people to have on this committee. Dr. Moore wants the trustees to participate and not recuse themselves at the committee meeting. We are working to put together a webpage to get bond information out to the public.

Inventory at the Old High School – Dr. Moore shared that he could not find anything in paperwork listing the inventory in the old high school as surplus/obsolete. He would like to start cleaning out the old high school by summer and needs this to be board approved so that we can move forward with this.

INFORMATION ITEMS

Policy 5817 – Vacation Benefits for Full-Time Classified Personnel – This was a discussion item last month. Did anyone have any questions? No questions. This policy will allow the classified employees in our district who are 12 month employees to receive as much as 3 weeks of vacation time. There has been times in the past that these employees have lost vacation time. The practice has been that they lose that vacation time. There was a request that these employees be allowed to have one week paid out the same way teachers are allowed to be paid out on personal time. The rate would be \$10.71 per hour for the week they are paid out on.

Policy 5820 – Sick Leave and Benefits for Classified Personnel – We looked at this policy last month. This policy was not in writing. Dr. Moore thought it would be best to have a policy in writing. The policy would allow full-time classified employees to be paid out on personal time whenever they have more than 70 hours of personal time. They will be paid out at their hourly rate or a maximum amount of \$10.71. They receive 35 hours of personal time every year.

Policy 9600 – Rental and Use of School Facilities – We discussed this policy last month. Was there any questions, before we bring it as an action item next month? There were no questions.

Supplemental Levy – Dr. Moore shared that this came about in 2010 for \$350,000. It is ran every two years. Last time we dropped it by \$25,000 to \$325,000. He would like to drop it again to \$300,000. He doesn't feel that he could drop it much further than that. Most school districts rely on Supplemental Levys to help supplement their funds that come from the state. He would post information on the webpage concerning this levy on the new webpage we are working on for Bond information. Our school district depends on this bond, we could not function without this money. Mr. Simpson, asked if there was another way to run this. Could the governor raise the taxes and get more money for schools? Dr. Moore isn't aware of another way, which is probably the reason why there are so many school districts that rely on the supplemental levys to run their district.

Plant Facilities Levy – Unfortunately the plant facility levy is coming due the same time as the supplemental levy. This levy is run in 10 year increments. It has been in place for over 50 years. It is used to keep our buildings running, and maintenance. We are hoping to run these levys this spring in March. My recommendation is that we stay at the same amount of \$120,000. This will not increase the tax, it will maintain what we are currently paying in taxes.

ACTION ITEMS

Bus Bid Presentation - Kelly Hill – He sent out for bids 3 weeks ago. He received 2 bids. Bryson out of Salt Lake and Thomas out of Boise. For a 2018 – \$89250 – Conventional Bus – Trade in Value: LED package \$166, Cameras included, Bus trade in: \$2100. Final Price \$87316. Thomas - Blue bid \$85213 – air ride \$1350 – Cameras \$2140 Bus Trade in : \$2000 - Final Price \$86701. We have both brands in the fleet. No complaints with either. This is a smaller bus to go out to Stone. 72 passenger. To go along with this there is a VW settlement in the state of Idaho. Lindsey did all the paperwork to receive that money. It would be \$20,000. He will hear in January if we got the money on that. This would go towards this purchase. Mr. Simpson made a motion to approve the bus purchase, Mr. Ward seconded it. Motion passed.

Motion to approve 92' Ford Van for Auction made by Mr. Simpson, seconded by Mr. Ward, Motion passed.

Motion to approve the Inventory in the Old High School – Obsolete made by Mr. Ward, seconded by Mrs. Carter.
Discussion: They will open it up to employees to take anything they want, then open it up to the public, anything that is left will be taken to the dump.
Motion Passed.

Motion to approve the Certified/Classified Handbook made by Mr. Ward, seconded by Mr. Simpson
Discussion: Not a lot was changed, only added a paragraph to get us into compliance for the federal audit.
Motion passed.

Motion to approve Policy 2385 – LEP Students made by Mr. Ward, seconded by Mrs. Carter.
Discussion: This was for federal compliance, all of the upcoming policies are for federal audit.
Motion passed.

Motion to approve Policy 5860 – Time and Effort made by Mr. Ward, seconded by Mr. Evanson, Motion passed.

Motion to approve Policy 5100 - Personnel made by Mr. Ward, seconded by Mr. Simpson. Motion passed.

Motion to approve Policy 7215 – Fund Account System made by Mr. Evanson, seconded by Mrs. Carter. Motion passed.

Motion to approve Policy 7225 – Financial Fraud and Theft Prevention made by Mr. Ward, seconded by Mrs. Carter.
Motion passed.

Motion to approve Policy 7230 – Financial reporting and Audits made by Mr. Evanson, seconded by Mr. Ward. Motion passed.

Motion to approve Policy 7235 – Fiscal Accountability and IDEA Part B Funds made by Mr. Ward, seconded by Mrs. Carter.
Motion passed.

Motion to approve Policy 7400 P – Procurement under a Federal Award made by Mr. Ward, seconded by Mrs. Carter.
Motion passed.

Motion to approve Policy 7550 – Inventory made by Mrs. Carter, seconded by Mr. Ward. Motion passed.

Motion to table the FFA overnight travel until next month by Mr. Ward, seconded by Mrs. Carter. Motion passed.

Motion to approve Wrestling Overnight Trips made by Mr. Simpson, seconded by Mrs. Carter. Motion passed.

Motion to approve MHS Student/Parent Handbook made by Mr. Ward, seconded by Mrs. Carter. Motion passed.

REPORTS

ISBA CONVENTION – Chairman Willie, mentioned that ISBA Convention was last week. He shared a spreadsheet of all the workshops that were available at the convention and the classes that were attended by the Trustees. He asked the trustee's that went to share something that they learned at convention. Mr. Ward shared that he learned a lot in the class on what is your student doing with digital data? It was a real eye opening class. He was glad he went and came away with a lot from the conference. Mr. Evanson really enjoyed the conference. He felt like all the presenters really cared about our students. He learned a lot in the class on using the state assessment tool. Dr. Moore's favorite class was on the districtwide improvement plan. He also enjoyed bonding with our great board members. Mrs. Ward shared that she enjoyed the conference, and found a few things that we can work on improving, for example how we approve the consent agenda.

MES – Mr. Hannah wanted to thank Mrs. Susan Whitman who has helped us for years with the Roller Mills fundraiser for the field trips. She doesn't even have students in the elementary anymore and she continues to donate her time to help with this. Mr. Hannah invited a special guest. Mrs. Cinniman Schwartz. The fifth grade has integrated genius hour. Google started this, they give their employees 20% of their time to work on whatever it is they want to work on. So we give our students an hour a week to do whatever they want. Last year she had an autistic student that did a presentation on battle box. It was so touching to see a child who struggled with getting in front of the class, be able to present. Last year we had a student that did a fundraiser for children that are taken into foster care. I am sure this experience will touch her forever. We had another student that was interested in learning coding. He got letters from NASA. We had a couple of students that want to be bakers when they grow up. They created a cake, and shared it with the class. That is what we are doing in the 5th grade. It has been a great success, it is neat to see what the kids will do when they are allowed to put time and passion into a project.

Mr. Hannah, said the carnival turned out amazing, he wasn't there he was actually at the state volleyball. Mrs. Robbins heard that it was great family bonding, and more dads showed up. Our PTO is very active, looking at a few changes, a better night so it doesn't conflict with other things. We had 96% of parents show up for parent teacher conference. 100% of parents are contacted. Shared a short video made by Mrs. Patton about the Veteran's program. The program is pretty well known around this area, which is why we are invited to go to Pocatello Veteran's home to perform.

SES – Tresie Carter shared the happenings this past month at Stone. Parent Teacher Conference, 100% attendance. They will have a Christmas program on Monday, December 11th, the PTO provides a dinner and Santa Claus comes. They do this presentation for the sr. citizens as well.

MMS – Mr. Vaughan shared happenings in his school. Mrs. Medrano took her chorus students to the nursing home and hospital. I would like to highlight our wrestling team. They went to a tournament in Westside. We took 2nd out of 11 teams. We would have took first if we had a couple more kids. These kids did a fantastic job.

MHS – Mr. Corbett said it has been an eventful month. Happy for the volleyball team to take 2nd place at State. Girls Basketball had their first game. We won 64 to 13, wasn't to fun to watch. Our boys plays their first game on Saturday in Marsh Valley. We had parent teacher conference, we had about mid 20 percentile of parent show up. We don't call and set up an appointment, I am going to blame it on the Halloween carnival that was going on at the same time. We have had a lot of great college visits. The kids have come back excited from these presentations. We had a food drive, we had over 1100 cans of food collected. Jamie Hess, and the student council needs to be congratulated on their efforts. Maybe next year, we can have a competition against west side. This might be a competition where we could beat west side. We have a lot of great things going for us, we have great students and great teachers. We have a lot of great people that look out for kids. I just want them to know I appreciate them. Who is running the Friday school? Jill Daniels. I had a student come up to me after Friday School and say can I go next week, I got more work done in there in one day, then I have in 3 weeks of school. Friday school is from 8 to 12. It is great opportunity if they kids take advantage of it.

OHS- Terri Sorensen we had red ribbon week. She wanted to thank Mr. Hannah for always making sure the schools all have their supplies. Veteran program, that work pays off for a lot of people. Our kids may act like they don't care. But it really does touch them. It is a great program.

IHLA – Today was virtual school day. We met with both of virtual school partners. We gave them some teacher input. We have a few areas we are working on for improvement. It feels like we are going in a good direction.

CURRICULUM SUPPORT REPORT- Mr. O' Neal shared what he has been working on. He is pretty involved with every school every day. He wants to give a shout out to Cliff. We broadcast everything via the facebook page. The veterans program has over 500 views. We have more members than the classified page. Mr. Corbett, just wanted to mention that Mr. O'Neal does a great job with some of the difficult children at the high school, he has a way with them that can reach them when others can't.

OEA- Mr. Willie had to leave early for some other meetings. No report.

SUPERINTENDENT – Dr. Moore just wanted to show thanks and gratitude for the members of the district. We have some great employees. He is impressed with the board, how well they keep the focus on children and working together to get things accomplished. Have a great Thanksgiving!

PUBLIC INPUT – None

ADJOURN

Motion to adjourn regular meeting by Mr. Simpson, seconded by Mr Ward, Meeting adjourned at 8:54 pm.

Motion made to go back into executive pursuant to 74-206 (1)(a)(b) made by Mr. Ward, seconded by Mr. Simpson, roll call vote, all "yes".

"Personnel Matters Discussed"

Motion to adjourn Meeting adjourned at 9:21 pm.

Valorie H. Ward
Valorie H. Ward, Clerk